

NAVAIR Technology Commercialization Initiative (NTCI)

Whitepaper Guidelines

The NTCI whitepaper guidelines are provided to companies interested in applying for NTCI project funding.

The first step in the TEDCO NTCI Program Funding Process is the submission of a whitepaper by applicant companies. The purpose of a whitepaper is to provide a summary of the technology being proposed, the NAVAIR technology need addressed, the development and/or demonstration plan proposed and the full development and deployment strategy for providing a finished product / service to NAVAIR and other users.

These guidelines are provided so that applicant companies can submit their position papers in a common format, with precise and concise information, so that reviewers would be able to quickly grasp a clear understanding of the challenges and solutions that the applicant company is proposing to address.

The intent of the whitepaper review step is to avoid costly proposal preparation for NTCI consideration without a meaningful dialogue with potential sponsor(s) in advance.

Location:

Whitepapers should be submitted through email to wchao@marylandtedco.org

Closing dates:

There is no closing date and time for NTCI whitepaper submission. Whitepapers are generally logged and distributed within 24 hours.

Review schedule:

The NTCI Integrated Planning Team meets on the first week of each month to review newly submitted whitepapers and make decisions on their dispositions.

Page limit:

Whitepaper size should be limited to 4 pages, single sided, double spaced, using font size 10 or higher.

(a). Cover page:

- a. Title of whitepaper and version number
- b. Company and contact information
- c. Date of submission
- d. Mark this and every page with proprietary information protection headers/trailers

(b). Section 1. Introduction

- 1.1 Describe the company, technology or product, and subject expertise
- 1.2 Summary of relevant NAWCAD technology/product needs
- 1.3 Proposed project description

(c). Section 2. The challenge

- 2.1 The issues/limitations of existing or non-existing technology or product
- 2.2 The importance of solutions to overcome such challenges

2.3 The choice of options

(d). Section 3. The solution

3.1 Describe the proposed technology/product/invention/process

3.2 Describe the proposed project milestone events

3.3 Use graphics where needed but avoid clip arts that do not aid to the substance

(e). Conclusion

4.1 Features and substantiated benefits

4.2 Summary